

Better Water LLC

Single Tank Bicarb
Central Mix and Delivery
Operator Manual



rev. Nov 2016

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Visit our website to see our complete product line of water purification products!

www.betterwater.com



Better Water LLC; 698 Swan Dr; Smyrna, TN 37167; www.betterwater.com

Our Company

Better Water LLC is a leading integrated manufacturer of water treatment equipment and components for the industrial, commercial and institutional markets.



Located in Smyrna, Tennessee, Better Water LLC continues its history of manufacturing and distribution of equipment specifically designed for the renal dialysis market.

Founded in 1971, Better Water LLC has built a reputation for solving our customers' toughest problems with high quality products and unmatched service.

Contact Us

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698 Swan Dr
Smyrna, TN 37167

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Technical Support:
Phone (615) 355-6063, press "1"
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Customer Service:
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Email customerservice@betterwater.com

Technical Phone Support

Support is available regarding all Better Water LLC systems, **24 hours a day, 7 days a week.**

- Normal business hours are [Monday through Friday](#) from **8:00 am until 3:30 pm, Central Standard Time** (*excluding holidays*)

Call (615) 355-6063, press "1" for Technical Support

Emergency assistance is available after normal business hours (*including holidays*) by calling **(615) 708-8627.**

Technical Support Info Online



Our website, www.betterwater.com, which is updated frequently, contains a wealth of technical support information on the **SUPPORT** tab and includes:

- Operator and Service Manuals
- Interactive Frequently Asked Questions for Troubleshooting
- Consumables and Accessories Lists
- Technical Service Bulletins

For your convenience there are also online forms for placing **Orders** and requesting **Returned Goods Authorization**. These are Adobe forms that can be downloaded and either faxed or emailed to us.

Specific Contacts

Technical Support	Phone (615) 355-6063, option "1"
	Email support@betterwater.com
To Place an Order (<i>purchase orders</i>)	Fax (615) 355-6065
	Email orders@betterwater.com
	Phone (615) 355-6063
Customer Service (<i>returns</i>)	Phone (615) 355-6063, option "2"
	Fax (615) 355-6065
	Email customerservice@betterwater.com

Website www.betterwater.com

Helpful information and forms that can be found on our website:

- Operator & Service Manuals
- Technical Service Bulletins
- Consumables and Replacement Parts List
- Brochures
- Order Form
- Return Goods Authorization Request Form

Introduction

The Better Water LLC Bicarb unit is manufactured to the utmost quality. With proper care, preventative maintenance, and proper use, it should provide you with a very effective means of mixing the bicarbonate solution for dialysis treatments.

Before starting you should first read and have a thorough understanding of this entire Operator Manual. It describes in detail the steps and procedures for safe usage of the Bicarb unit.

Once the this device has been delivered, it is the responsibility of the Medical Director to ensure that it is used, monitored, and maintained in such a manner so as to satisfy all applicable standards. Guidelines and other related information are available from:

- Food and Drug Administration (FDA)
- National Association of Nephrology Technicians/Technologists (NANT)
- Association for the Advancement of Medical Instrumentation (AAMI)



NOTE concerning pictures in this manual:

Pictures of devices and components may vary slightly due to product changes, and therefore should be for general reference only. Information concerning their use, functionality, or replacement will not differ unless noted.

WARNINGS



1. It is unsafe to operate or service this device without first reading and understanding the **entire** Operator's Manual. Keep this manual and other associated documentation for future reference.
2. Misuse, improper operation, and/or improper monitoring of this system could result in serious injury, death, or other serious reactions to patients undergoing hemodialysis treatment.
3. Misuse, improper use or handling of disinfectants and chemical cleaning solutions could result in serious injury or even death. You must comply with the information contained in the Material Safety Data Sheet (MSDS) for the chemical being used.
4. To avoid electrical shock hazard, do not operate this device when the covers or panels are removed.
5.  **ELECTROMAGNETIC INTERFERENCE: This device can create and radiate radio frequency energy and may cause harmful interference if not installed according to the manufacturer's instructions.**

CAUTIONS



1. When used as a medical device, federal law restricts this device to sale by or on the authority of a physician. Per CFR 801.109 (b)(1).
2. Improper operation of this device could result in a low or no-flow alarm on the dialysis machines.
3. Misuse or improper operation of this device will void any warranty.
4. Where water is mentioned, unless otherwise noted, it must be AAMI standard quality water.
5. Electrical and plumbing connections must adhere to local statutes and any facility codes. Connect this device to a proper ground connection in accordance with the National Electrical Code. Do not remove the ground wire or ground plug. Do not use an extension cord with this device.
6. Do not remove any Caution, Warning or any other descriptive labels from the device.
7. Do not operate this device in an explosive environment or in the presence of flammable materials. Do not use this device to store, mix or transfer flammable liquids.
8. Movement or vibrations during shipment may cause connections to loosen.
9. Do not operate this unit in an environment where temperatures may be below 50° F or above 90° F.
10. This device should not be used for purposes outside the device's stated applications, specifications or limitations.

GENERAL REQUIREMENTS & SPECIFICATIONS

1. Water Connections:

- RO Water Inlet and Outlet Connections: 1" stainless steel tee, female pipe thread
- Feed and Return Line Connections: 3/4" Schedule 80 PVC pipe, female socket, solvent weld

2. Electrical Requirements:

- All Models: 115 VAC, 20 AMP, Dedicated GFCI Outlet
- Location: 5' 6" to 6' above finished floor, on the wall, within 5' of the Control Box

3. Drain Requirements:

- 12" x 12" floor sink preferred In close proximity to the Bicarb unit
- Drain Connection: 1" Schedule 80 PVC pipe, female socket, solvent weld

4. Floor Space:

- 60 Gallon Single Tank: 2' 6" deep x 3' 6" wide x 6' 0" high
- 100 Gallon Single Tank: 3' 3" deep x 4' 0" wide x 6' 2" high

5. Operating Weight:

- 60 Gallon Single Tank: 810 lbs
- 100 Gallon Single Tank: 1240 lbs

MODELS

There are two models of the Single Bicarb unit; the 60 gallon and the 100 gallon. The operation, service, and replacement parts of these two units are the same with the only difference being the size of the tanks.



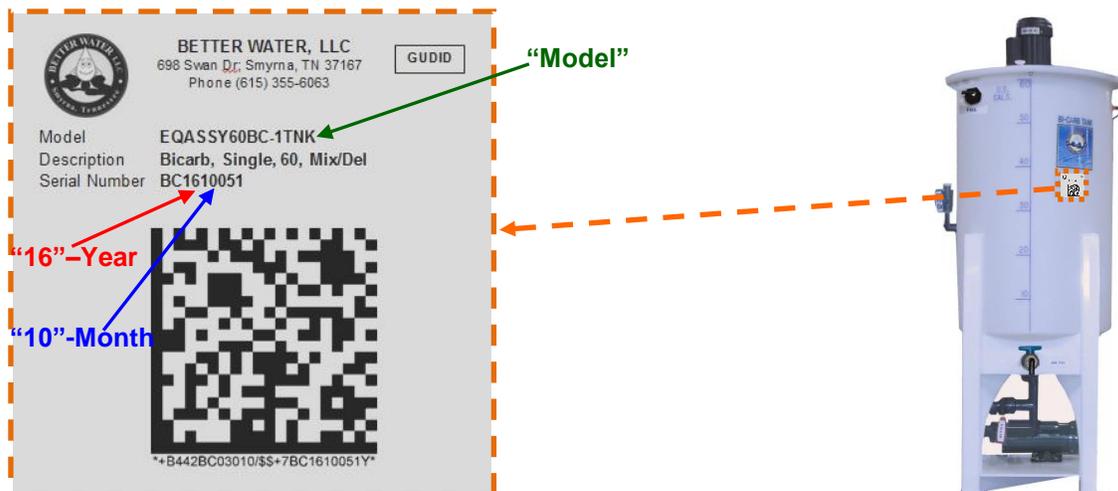
Single 60 Gallon Bicarb Unit
Part#
EQASSY60BC-1TNK



Single 100 Gallon Bicarb Unit
Part#
EQASSY100BC-1TNK

IMPORTANT INFORMATION FOR SUPPORT

Adhered to the front of each Bicarb unit is a label containing important information relating to the specific Bicarb unit, and details both the **Model** and **Serial Number**. Both of these pieces of information are very important in obtaining support, determining warranty, and properly servicing the Bicarb unit. Please have this information available if you contact Technical Support.



The first four numbers in the serial number denote the year and month the device was manufactured. *In the example above the Single 60 Gallon Bicarb unit, was produced in 2016, in the month of October.*

PRODUCT DESCRIPTION

The Single Tank Bicarb Mix and Delivery Unit is composed of three parts:

- Single Tank Unit with Mixer and Pump
- Control Box
- Loop Header

SINGLE TANK UNIT with Mixer and Pump

The Single Tank Bicarb Unit is a single tank that is constructed entirely of polyethylene and is not susceptible to corrosion. The front half of the lid is hinged for easy access when adding the bicarbonate powder-mix. The desired quantity of bicarbonate solution must first be mixed, after which it can be circulated via the pump.

The unit is equipped with a 1" Tank Drain Valve, and will be plumbed to a suitable drain.

It has a 1/2" Inlet Port on the upper side of the tank which connects via hose to the plumbing header.

The unit is equipped with a Mixer with propellers for mixing the bicarbonate solution. The Mixer is a 1/4 HP, 110 VAC motor, equipped with a 316 stainless steel shaft and coupling, and three polypropylene propellers.

The Jug-Fill is located on the front of the unit, and is designed to allow ample space for the average jug to be placed under the spout for filling.

This system has a High-Level Shut-Off which is designed to prevent the tank from overflowing when filling. This feature is overridden during disinfecting. This High-Level Shut-Off consists of a Level Sensor, a 24 VAC Solenoid Valve, and is controlled by the Tank Fill Switch and the Disinfect Key Switch.

- The Level Sensor is located on the back of the Tank and when activated will stop the filling of the Tank to prevent it from overflowing.
- The 24 VAC Solenoid Valve is located on the fill line prior to the Fill Valve.

NOTE: Models manufactured prior to 2009 use Float Switches rather than Level Sensors.

The Recirculation Pump is a 1/3 HP/110 VAC magnetically driven pump, which is protected from running dry or dead-heading by a flow-switch. It pumps the solution from the tank through the distribution loop.

LOOP HEADER

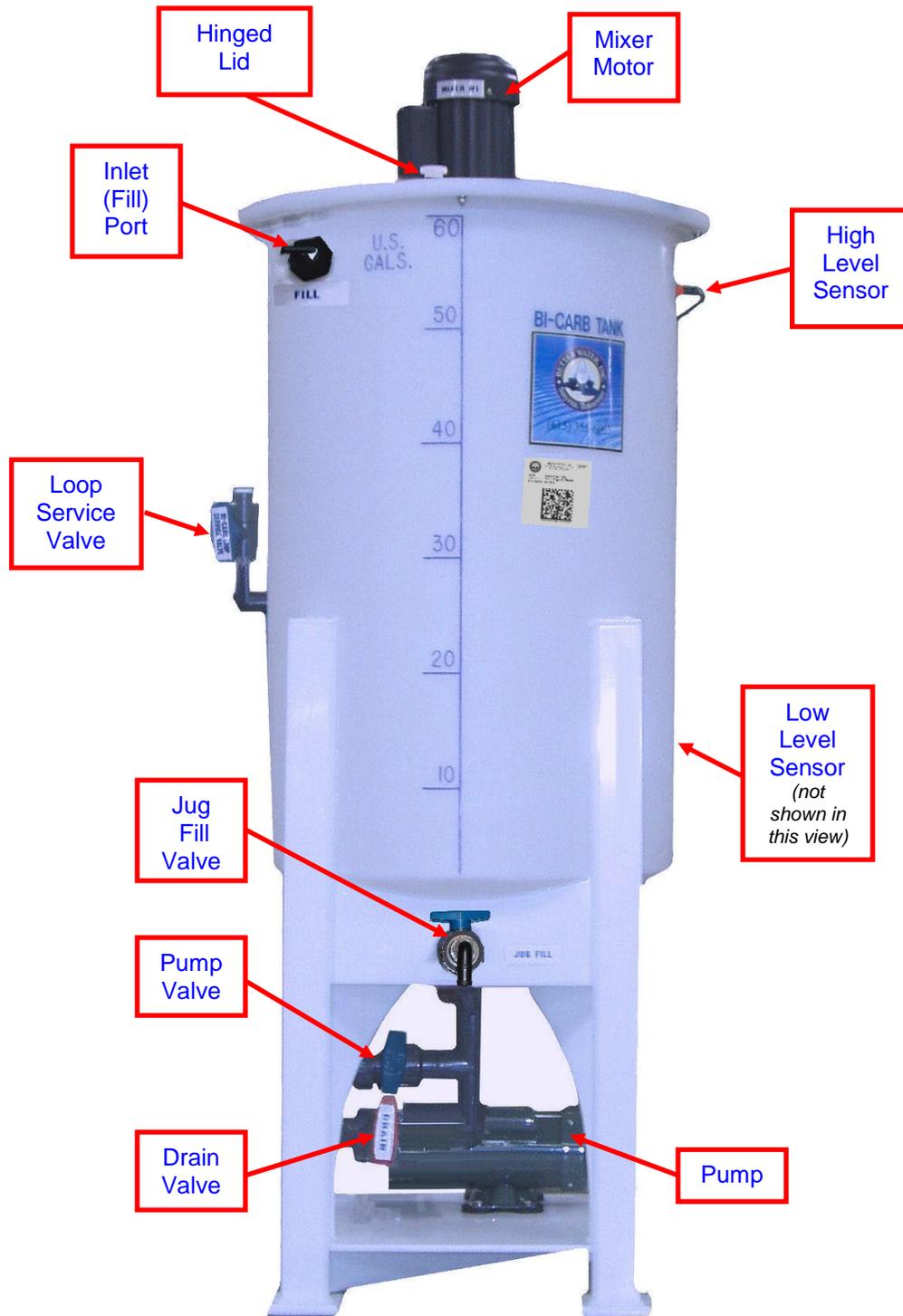
The Loop Header serves to connect the Single Tank Bicarb Unit to the Distribution Loop. It contains the necessary valves to control the flow of water to the Tank and bicarbonate solution from the Tank.

Below is a diagram showing the Loop Header in relation to the Single Tank Bicarb Unit with the Inlets and Outlets labeled.

CONTROL BOX

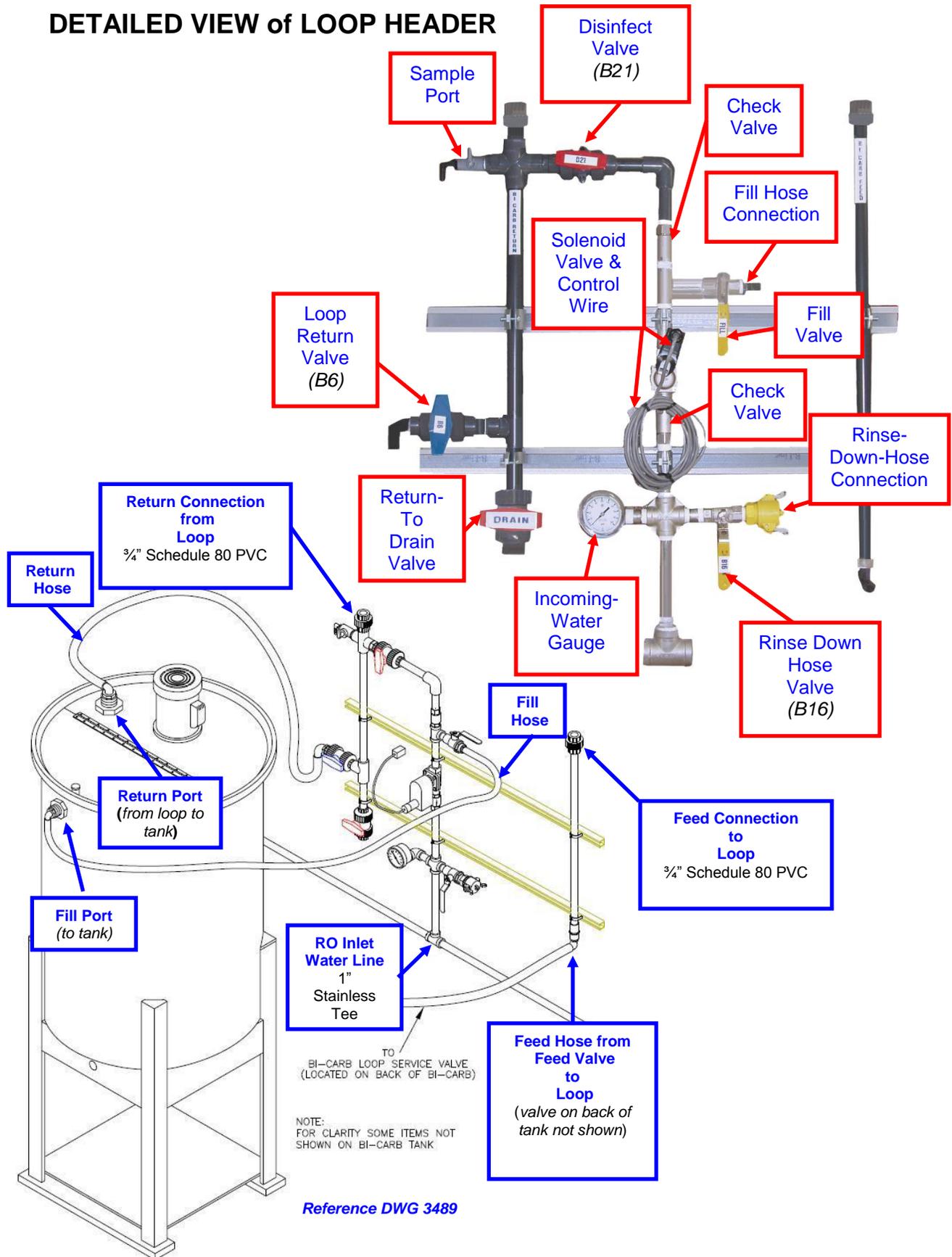
The Control Box should be mounted in close proximity to the Single Tank Bicarb unit. It has the necessary switches to control the Mixer, Tank Alarm, Tank Fill, Pump, and Disinfect operation. Each of the switches and controls are described in detail in following sections as well as its operation.

DETAILED VIEW of BICARB TANK UNIT



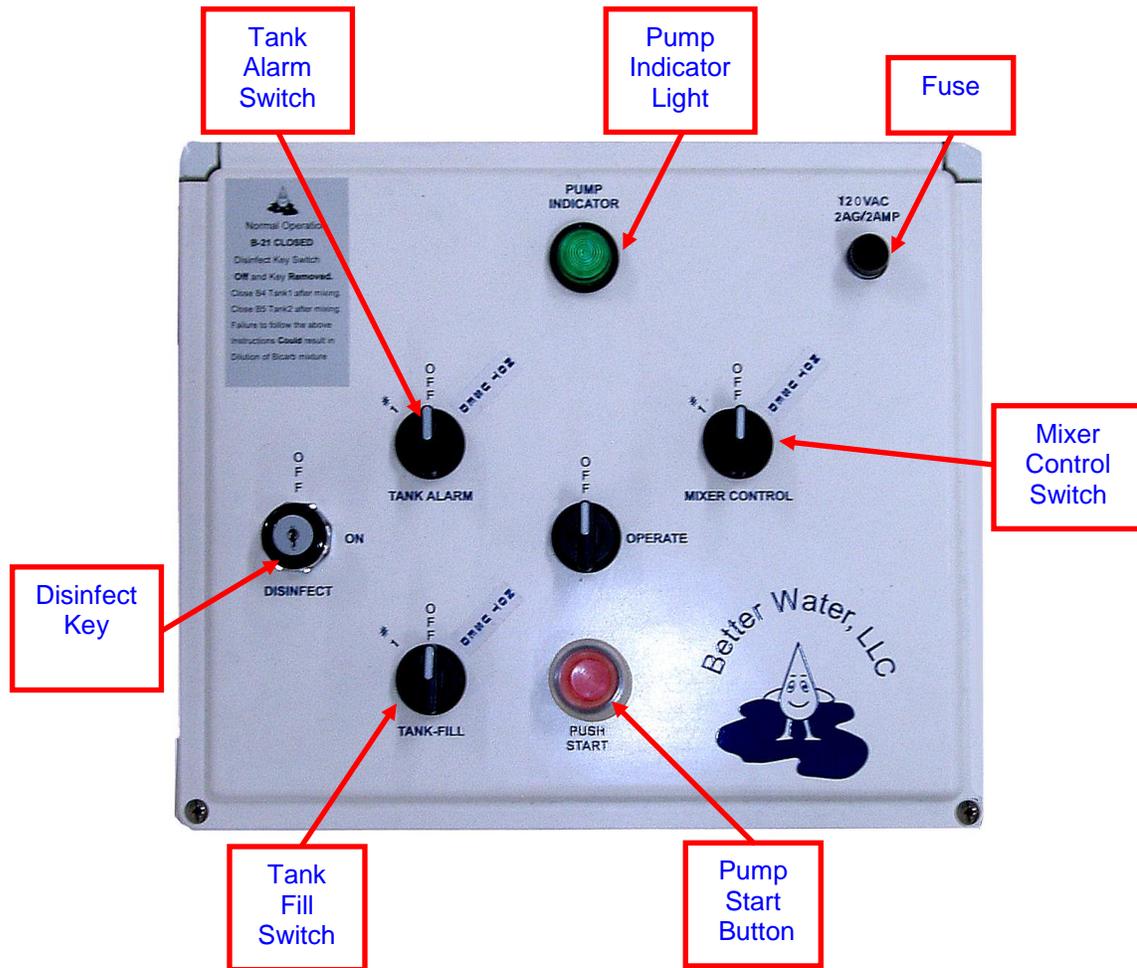
Single Tank – 60 gallon shown here; 100 gallon also available

DETAILED VIEW of LOOP HEADER



Reference DWG 3489

DETAILED VIEW of CONTROL BOX



BICARB REMOTE ALARM BOX (optional)

The Bicarb Remote Alarm Box is an optional piece of equipment. This device is a box containing a light and an audible alarm that is usually located on the patient floor, where it can be easily monitored by clinic personnel. This box is equipped with audible and visual alarms that monitor the Low Level Alarm on the Bicarb unit. It requires no additional power but receives 24 VAC power and signals from the Bicarb unit via the Remote Alarm Wire (4-cable wire).



part#
EQASSYBCB01709
Bicarb Remote Alarm Box

OPERATION

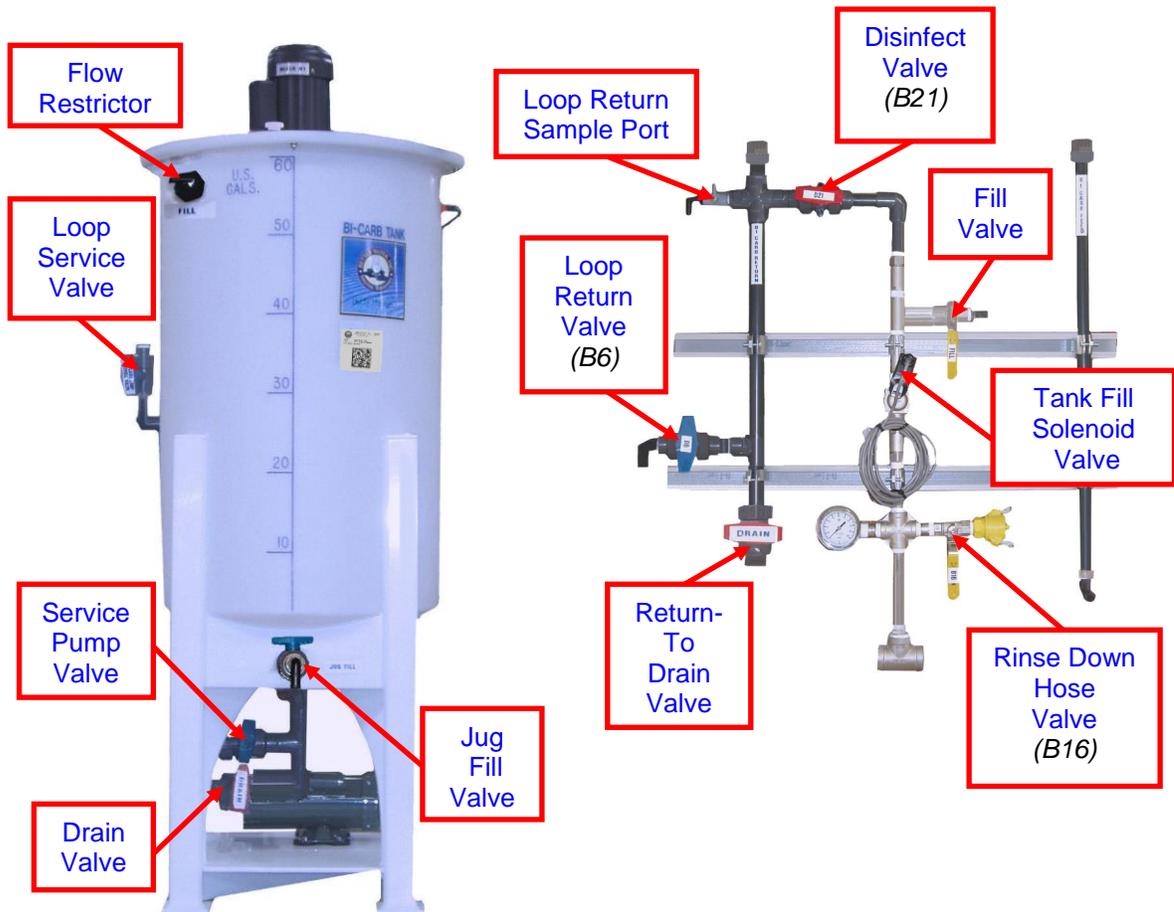
Before you start using this device, operators must read and understand this manual in its entirety. This manual of Operator's Instructions describes in considerable detail all of the steps and procedures required to **safely** operate this device. With proper operation, maintenance, and care, this device should give you years of reliable service.

It is **unsafe** to operate this device without a basic understanding of water treatment and a thorough understanding of the contents of this manual. Inadequately treated water for hemodialysis poses a severe threat to the health and safety of hemodialysis patients. Education and training of the staff in these facilities is critical given the technically complex subject of water treatment. Guidelines and other related information are available from:

- Food and Drug Administration (FDA)
- National Association of Nephrology Technicians/Technologists (NANT)
- Association for the Advancement of Medical Instrumentation (AAMI)

Incoming tap water contaminants, temperature, pH, pressure, and flow-rates have a direct impact on the quality and quantity of the RO output. The operator must be aware of changing tap water conditions. This can be easily accomplished with good, two-way communications with the local municipal water supplier and with routine testing of the tap water.

BICARB UNIT VALVES LEGEND & DESCRIPTIONS



Fill Valve

This is the main valve used to fill the Tank.

* **NOTE:** Tank Fill Switch on Control Panel must be in the Tank# 1 position to fill. Once the level in the tank reaches the High level Sensor, the Solenoid Valve will close and water flow will cease.

Loop Return Valve to Tank (B6)

When the pump is operating and when this valve is in the OPEN position, liquid will return to Tank.

Return to Drain Valve

When the pump is operating and when this valve is in the OPEN position, liquid will return to Drain.

Jug Fill Valve

After bicarbonate solution is mixed, this valve is used to take a sample to verify the bicarbonate solution is mixed properly from Tank. After bicarbonate solution is verified, this valve is used to fill jugs from Tank if needed. During the disinfect procedure, this valve can also be used to verify the presence of disinfectant.

Service/Pump Valve

This valve is used to allow liquid to be pumped from Tank through the pump and to the distribution Loop. When this valve is closed, Tank will be isolated from the pump and distribution loop.

Drain Valve

This valve is used to drain all liquid from Tank.

Loop Service Valve

This valve must be open to pump any liquid from Tank to the loop. In an emergency situation, this valve can be closed and all flow to the loop will cease.

Rinse Down Hose Valve (B16)

This valve, when open, will allow water to flow through a connected hose to rinse down the inside of the tanks.

Disinfect Valve (B21)

This valve is used to rinse the Bicarb Distribution Loop. When opened, AAMI Standard Quality Water will enter the Bicarb Distribution Loop. The Return to Drain Valve should be open and this will flush the distribution loop of all bicarbonate solution or disinfect/cleaning solution.

Loop Return Sample Port

This valve will allow the user to take a sample of the liquid flowing from the distribution loop. This can be used to verify a bicarbonate solution or to verify the presence or absence of disinfectant solution.

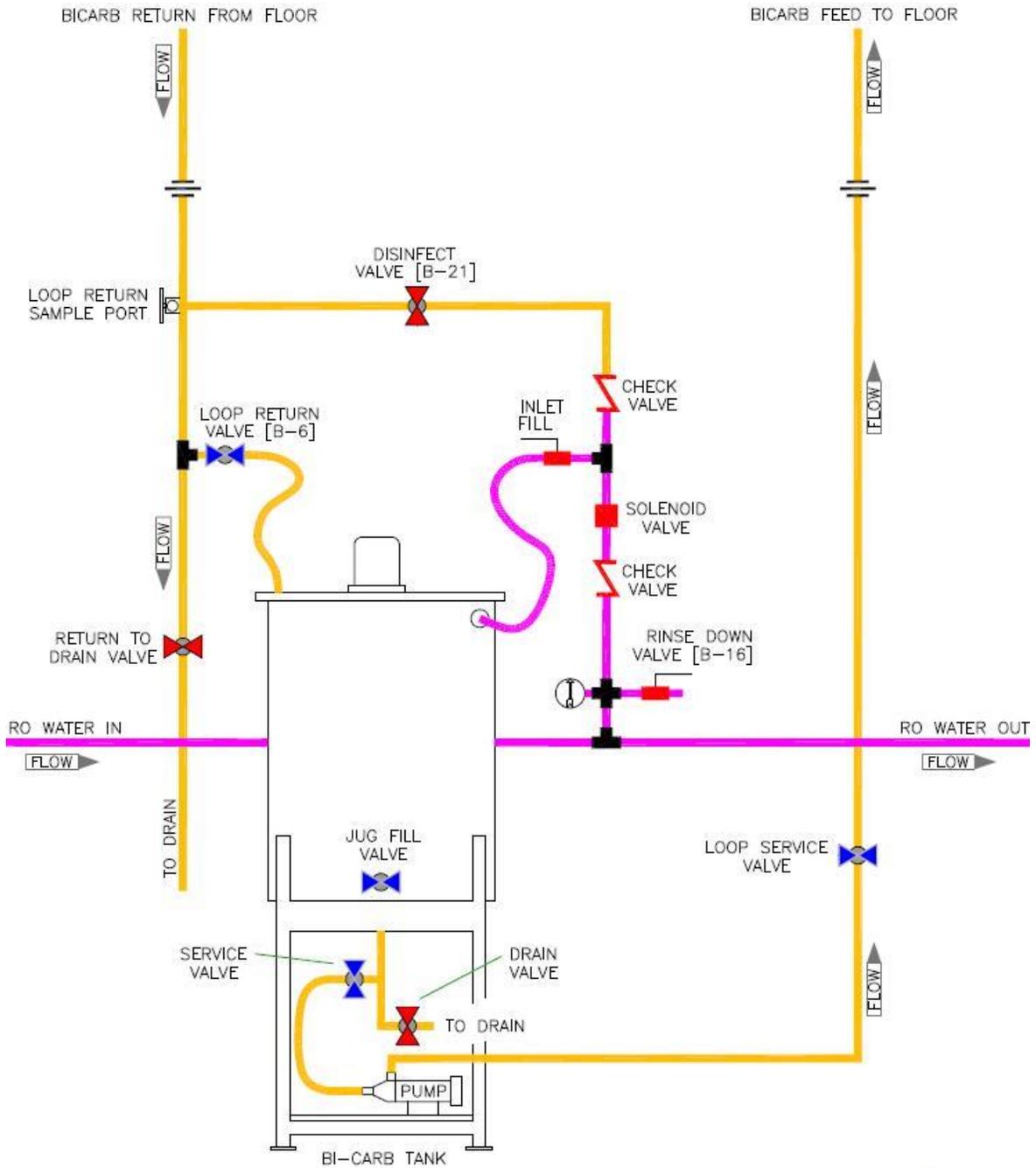
Tank Fill Solenoid Valve

This valve receives a signal from the High Level Sensors (in Tank) and the Tank Selector Switch (on the front of the Control Box). If the level of liquid is above the High Level Sensor, this Solenoid Valve will not open. This Solenoid Valve and the High Level Sensors are deactivated when the Keyed Disinfect Switch is in the ON position.

Flow Restrictor

When installed, the Flow Restrictors are installed to only allow 2gpm to flow through the fill lines. This will prevent the filling process from using too much water from the distribution loop and possibly causing the dialysis machines to go into a "Low Pressure" alarm condition.

BICARB UNIT FLOW DIAGRAM



* Reference DWG 3742

FAMILIARIZATION with CONTROL BOX

The following is a brief description of the functions and functional settings of each of the controls on the Control Box. Specific operational functions are described in detail in the sections following, some of which require the controls to be used in conjunction with one another.

TANK ALARM SWITCH

The unit has a Low-Level audible alarm, which is operated on a 24 VAC supplied transformer inside the Control Box. If the alarm switch is on, it will activate when the level in the Tank drops to approximately 10 gallons for 60 gallon tanks and 20 gallons for 100 gallon tanks.

- To mute the alarm, turn the switch to **OFF**
 - *This switch should be in the OFF position when mixing.*
- To activate the alarm, turn the switch to **#1**
 - *This switch should be in the #1 position when re-circulating solution through the loop.*
- The **NOT USED** position acts the same as being **OFF**



MIXER CONTROL SWITCH

- To turn the Tank Mixer on, turn the switch to **#1**
- To turn the Tank Mixer off, turn the switch to **OFF**
- The **NOT USED** position acts the same as being **OFF**



DISINFECT KEY

The **DISINFECT KEY** is a 2 position key-switch that when in the **ON** position will override the High-Level Sensor so the Tank can be filled to its capacity for disinfecting and rinsing.

- During normal operation, turn the switch to **OFF**
- During disinfect/cleaning and rinsing, turn the switch to **ON**



OPERATE-OFF SWITCH

This switch controls the operation of the recirculation pump. In order for the pump to be started and run continuously, this switch must be in the **OPERATE** position. If the pump is running, turning the switch to the **OFF** position will stop the pump.

- To start the pump, turn this switch to **OPERATE**
- To stop the pump, turn this switch to **OFF**



TANK FILL SWITCH

This switch controls the Solenoid Valve and works in-conjunction with the High Level Sensor to prevent overflows.

- To fill the Bicarb Tank, turn the switch to **#1**
- To stop filling the Bicarb Tank, turn the switch to **OFF**
- The **NOT USED** position acts the same as being **OFF**



PUMP START BUTTON

This button is used in conjunction with the **OPERATE-OFF SWITCH**.

- To start the pump for recirculation, the **OPERATE-OFF SWITCH** must be in the **OPERATE** position. Press and hold the **PUMP START button** and release when the green **PUMP INDICATOR Light** is lit. At this point the pump should be running continuously, re-circulating the solution.
- To stop the pump, turn the **OPERATE-OFF SWITCH** to **OFF**



SILENCING an ALARM

Alarms will sound for the following conditions:

- Low-Level Alarm – Liquid in the tank falls below approximately 10 gallons for 60 gallon tanks and 20 gallons for 100 gallon tanks.

1. The alarm may be muted by turning the **TANK ALARM Switch** to **OFF**



AFTER-HOURS CIRCULATION DRAIN

If this is the first use after an After-Hours Circulation, the Bicarb Tanks and Distribution Loop must be drained.

1. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.
2. Open the **Tank Drain Valve**.
3. Allow the tanks and loop to drain completely.
4. Once the tanks and loop are fully drained, close the **Tank Drain Valve**.

FILLING THE TANK

1. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.

2. Set these switches to the following positions:

- Turn the **TANK FILL Switch** to **#1**



3. Slowly open the **Fill Valve**, and fill the tank with the desired amount of water.

- *NOTE: When opening this valve, monitor the distribution water loop pressure gauge to ensure that the loop pressure **DOES NOT FALL BELOW 20 PSI** when dialyzing patients. This will prevent the dialysis machines from going into a low pressure alarm. Opening the valve without paying close attention to this pressure can cause an immediate loss in distribution water loop pressure.*

() 20 PSI is an estimate; exact operating pressures may vary.*

4. Close the **Fill Valve** when the desired amount of water is reached.

- The Tank Drain Valve may be opened if necessary to drain any excess water to the desired level.

5. Turn the **TANK FILL Switch** to **OFF**



CAUTION

When not filling the tank, the Fill Valve should be CLOSED and the Tank Fill Switch should be in the OFF position, to prevent accidental dilution of either the bicarbonate solution or disinfectant/cleaner in the tank.

MIXING BICARBONATE SOLUTION

Before mixing, make sure that the tank is empty and clean! Follow the bicarbonate powder manufacturer's instructions for mixing ratios. This device does not control or verify the quality of the bicarbonate solution. The operator is responsible for mixture ratios and verification.

Do not open bags of bicarbonate powder over the open tank, because torn pieces of the bag and debris can fall into the tank and cause damage to the pump.

1. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.
2. Fill the tank according to the instructions in the **"Filling the Tank"** section.
3. Turn the mixer on by turning the **MIXER CONTROL Switch** to **#1**.



4. Open the Lid to the Tank and slowly pour in the appropriate amount of bicarbonate powder into the Tank.
 - Ensure that the Mixer is operating before pouring the powder in.



5. After mixing for the desired amount of time, turn the **MIXER CONTROL Switch** to **OFF**, otherwise it will automatically shut-off.
 - *NOTE: The mixers are wired with a time-delay incorporated into the Smart Relay and are preset at the factory for 10 minutes (each mixer). These times are not user adjustable.*
6. Verify that the solution is properly mixed by testing a sample from the Jug Fill Valve, located on the front of the Bicarb unit. Since this valve is located on the bottom of the tank this is an accurate sampling of what the patient will actually receive.

7. Bicarbonate solution is ready for use.

CAUTION

Mixed bicarbonate solution has a limited storage time. Consult the bicarbonate powder manufacturer's recommendations for storage time limits.

PRIMING the LOOP

Once bicarbonate has been mixed, verified, and ready for distribution, the loop should be primed. Since there is always a certain amount of water in the loop prior to distribution, this water should be discharged to drain rather than be allowed to return to the distribution tank, to prevent dilution of the newly mixed solution. This drain should continue until the newly mixed solution is sufficiently distributed within the loop until all points of use within the loop have a conductivity equal to the newly mixed solution.

This is accomplished by setting the appropriate valves to send the solution returning from the loop to drain, then starting the pump. The solution should be run to drain and conductivity checked at the Loop Return Sample Port, until conductivity equality is achieved between the solution returning from the loop and the newly mixed solution. Once conductivity equality is achieved, the appropriate valves should be set to stop the draining and return the solution to the tank containing the newly mixed solution. The sections to follow detail how to setup for operation from either or both tanks and include this priming process.

STARTING PUMP and DISTRIBUTION to the LOOP

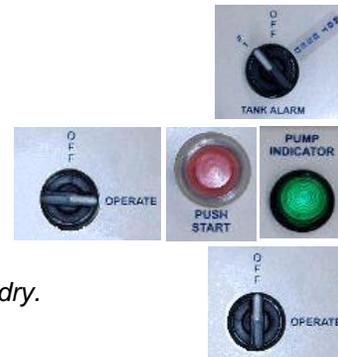
Before attempting to start the pump, ensure the following according to the operation being performed:

- The Tank contains bicarbonate solution, RO water, disinfect solution, or cleaning solution.
- *NOTE: The pump is equipped with a Flow Switch which will not allow the pump to run if the tank is empty, or if the pump is dead-headed (valve downstream of the pump discharge is closed).*
- The appropriate valves are opened and/or closed as specified for the required operation.

1. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.
2. Open the **Bicarb Return Valve (B6)** and/or **Return to Drain Valve**.
3. Turn the **TANK ALARM Switch** to #1

4. Start the pump:

- Turn the **OPERATE-OFF Switch** to **OPERATE**
- Press the **PUMP START Button**, and hold until the green **PUMP INDICATOR Light** stays on.



5. To stop the pump:

- Turn the **OPERATE-OFF Switch** to **OFF**
- *NOTE: The Pump will automatically shut-off when/if the Tank runs dry.*

END of TREATMENT DAY RINSE and DRAIN

To prevent bicarbonate build-up on internal surfaces and parts the Bicarb unit and loop should be thoroughly rinsed and drained at the end of each treatment day before after-hours circulation.

1. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.
2. Allow the tanks and loop to drain by opening the following valves:
 - Open **Tank Drain Valve**
3. Allow the tank and loop to drain completely.
4. Rinse down the entire inside of the tank by doing the following:
 - Connect Rinse Down Hose to Rinse Down Hose Connection on the header.
 - Place the end of the hose inside the tank, and slowly open the **Rinse Down Hose Valve (B16)**.
 - Rinse the inside of the tank and the underside of the lid.
 - When finished close the **Rinse Down Hose Valve (B16)**.
5. Allow the tank to drain completely.
6. Close the following valves:
 - Close **Tank Drain Valve**
7. Fill Tank with 20 gallons of water per instructions detailed in "Filling the Tank" section.
8. Open the following valves:
 - Open **Return to Drain Valve**
 - Open **Service/Pump Valve**
 - Open **Loop Service Valve**

9. Start the pump to circulate the water through the loop and purge to drain.

- Turn the **OPERATE-OFF Switch** to **OPERATE**
- Press the **PUMP START Button**, and hold until the green **PUMP INDICATOR LIGHT** stays on



10. While the water is moving the following sample port and jug fill must be quickly rinsed:

- Open **Loop Return Sample Port** for a few seconds to allow rinse water to flow through, and then close **Loop Return Sample Port**.
- Open **Jug Fill Valve** for a few seconds to allow rinse water to flow through, and then close **Jug Fill Valve**.

11. Once the water level in the tanks reaches approximately 10 gallons do the following to flush the loop returns:

- Open **Loop Return Valve (B6)**
- Close **Return to Drain Valve**
- Allow the rinse and drain until the pump automatically shuts off when the tanks are empty.

12. Close the following valves:

- Close **Loop Return Valve (B6)**
- Close **Service/Pump Valve**
- Close **Loop Service Valve**

13. Open the following valves:

- Open **Drain Valve**

14. Allow the tanks to drain completely.

15. Once the tanks are completely drained close the following valves:

- Close **Drain Valve**

16. Turn the **OPERATE-OFF Switch** to **OFF**



AFTER-HOURS CIRCULATION

During after-hours, rather than let the Bicarb unit sit unused, to minimize microbial growth it is recommended that the tank be partially filled with water and circulated through the loop.

1. Verify that “*End of Treatment Day Rinse and Drain*” procedure, as previously detailed in said section, has been completed otherwise perform before proceeding.
2. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.
3. Fill Tank with 20 gallons of water per instructions detailed in “*Filling the Tank*” section.
4. Open the following valves:
 - Open **Loop Return Valve (B6)**
 - Open **Service/Pump Valve**
 - Open **Loop Service Valve**
 - Open **Disinfect Valve (B21)**

5. Start the pump to circulate the water through the loop from both the tank and back to the tank.

- Turn the **OPERATE-OFF Switch** to **OPERATE**
- Press the **PUMP START Button**, and hold until the green **PUMP INDICATOR LIGHT** stays on



6. Open the tank lid and check to see if some water is coming back into the tank from the top RO Inlet.

- If no flow into the Tank then slightly close (*throttle back*) **Loop Return Valve (B6)** until some flow is seen.

7. Let the system continue in this mode until ready for use at a later time, at which time the “*After-Hours Circulation Drain*” procedure should be performed as previously detailed in said section.

GENERAL CLEANING and DISINFECTING INFORMATION

To perform at peak efficiency the Bicarb unit must periodically be cleaned and disinfected.

The **Cleaning Process** is designed to remove bicarbonate and mineral build-up on internal surfaces as well as the flow-switch and pump. It is recommended to clean the unit with vinegar, citric acid, or a 1% peracetic acid solution. This should be performed **Weekly** for units with float switches and **Monthly** for units with proximity sensors.

The **Disinfecting Process** is designed to significantly reduce bacteria and endotoxins that may build-up in the water and on the internal surfaces in the form of bio-film. The importance of regular and frequent disinfection cannot be minimized due to the risk associated with bacteria proliferation. It is recommended to disinfect the unit **Weekly** with bleach or an approved cold-sterilant disinfectant.

Bicarb units may require more frequent cleaning and disinfecting, which is ultimately the responsibility of the Medical Director, and is typically based on water testing.

DISINFECTING with BLEACH

The use of typical household bleach (5.25%) is common for use in disinfecting water treatment systems for hemodialysis. Bleach is a cost effective disinfectant and generally produces satisfactory results. Varying concentrations of Sodium Hypochlorite (bleach) are used among dialysis facilities for disinfection. Generally speaking, the greater the concentration the shorter the circulation time.

- a. 5.25% household bleach is 52,500 ppm Sodium Hypochlorite
- b. 6.25% household bleach is 62,500 ppm Sodium Hypochlorite
- c. 8.25% household bleach is 82,500 ppm Sodium Hypochlorite

Better Water LLC recommends using IRON FREE bleach. Care should be taken to select iron free bleach because many discount or generic brands will have high iron content. Iron will be harmful to the equipment and shorten its lifespan.

*** WARNING: DO NOT USE "SPASH-LESS" BLEACH. The content of "splash-less" bleach may damage the equipment, and will create foam.**

BLEACH SOLUTION FOR BICARB UNITS

- a. Better Water LLC recommends a minimum 525 ppm solution of sodium hypochlorite (*bleach*) This is 1 gallon (128 ounces) of bleach per 100 gallons of water or a **1:100 dilution**.

Currently there are 3 major bleach concentrations readily available on the market. Below are the dilution formulas required for each concentration percentage:

5.25% = 525 ppm dilution	Water Gallons x 1.28 = ounces of bleach 5.25%
6.25% = 625 ppm dilution	Water Gallons x 0.96 = ounces of bleach 6.25%
8.25% = 825 ppm dilution	Water Gallons x 0.73 = ounces of bleach 8.25%

*** Total water gallons should include gallons in the tank as well as the loop.**

- b. Recommended circulation time is **30-60 minutes**

*** See Appendix A for other bleach dilution ratios and pipe volume calculations, and 3 feet per second flow velocity rates if needed.**

NOTE

This Bicarb unit is NOT heat disinfected, but it is compatible with most RO Water Loop Heat Disinfect Systems. The only part of this system that is tolerant of water heated to 194° F is the Water Supply Loop.

DISINFECTING PROCEDURE

See **GENERAL CLEANING** and **DISINFECTING INFORMATION** section for recommendations and details for this procedure.

WARNING

Chemical cleaners and disinfectants can cause serious injury or death.

Proper protective equipment must be used.

The preparation of these chemical solutions must be done in accordance with the specifications established for the particular chemical.

These chemical solutions must be handled in accordance with their Material Safety Data Sheet (MSDS).

These procedures should be performed by trained and qualified technicians.

WARNING

Do not disinfect or clean the Bicarb unit or distribution loop while patients are dialyzing.

FOR DISINFECTING. Use a proper dilution of sodium hypochlorite (*bleach*) based on strength as previously detailed.

- Other approved cold-sterilant disinfectants can be used following the manufacturer's instructions for dilution ratios and use.

1. Verify that "End of Treatment Day Rinse and Drain" procedure, as previously detailed in said section, has been completed, otherwise perform before proceeding.

2. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.

3. Turn the **DISINFECT KEY** to **ON**.

- *NOTE: Take care not to overflow the Tank when in this mode, when the High Level Sensor is overridden.*



PREPARE DISINFECTANT PROCEDURE

4. Fill the Tank with the proper amount of water.

- 50 gallons for 60 gallon tank and 100 gallons for 100 gallon tank

- Open the **Fill Valve**.

- When properly filled, close **Fill Valve**

5. Add disinfectant to the Tank and mix.

- Turn the **MIXER CONTROL Switch** to **#1**.

- Lift the Tank Lid and slowly add the appropriate amount of disinfectant to the tank

- *NOTE: Take into account the volume of water in the distribution loop, this will provide the system with the appropriate amount of disinfectant for the Bicarb unit.*

- Let the solution mix for approximately one minute, and then turn the **MIXER CONTROL Switch** to **OFF**.



6. Do a final fill for the Tank to fill all the way to the top, to the underside of the lid, without overflowing:
- Open the **Fill Valve**
 - When properly filled, close **Fill Valve**

DISINFECT BICARB UNIT and LOOP PROCEDURE

7. Close **ALL valves**, then open the following valves:

- Open **Return to Drain Valve**
- Open **Service/Pump Valve**
- Open **Loop Service Valve**

8. Start the pump to circulate the solution through the loop and to drain:

- Turn the **OPERATE-OFF Switch** to **OPERATE**
- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



9. Using a disinfectant test kit, test the solution at the **Loop Return Sample Port** to ensure there is a positive reading at that location. *Allow some time for the solution to flow since the time it will take before a positive reading is seen is also based on the length of the distribution loop, and the time it will take for the solution to flow from the tank through the loop and back.*
- If a positive reading is not achieved, then add additional disinfectant to the tank, and recheck until a positive reading is achieved.

10. Let the solution go to drain until the Tank is approximately half-full. When at the half-way mark...

- Open **Loop Return Valve (B6)**
- Close **Return to Drain Valve**

11. Using a disinfectant test kit, test the solution at the **Loop Return Sample Port** to ensure there is a positive reading at that location. *Allow some time for the solution to flow since the time it will take before a positive reading is seen is also based on the length of the distribution loop, and the time it will take for the solution to flow from the tank through the loop and back.*

- If a positive reading is not achieved, then add additional disinfectant to each tank, and recheck until a positive reading is achieved.

12. During circulation, disinfect Jug Fill and Rinse-Down Hose...

- Obtain a container to hold under the Jug Fill of the Tank
- Slowly open the **Jug Fill Valve** for approximately 5-10 seconds to let the solution pull through the valve, then close **Jug Fill Valve**.
- Slowly open the **Jug Fill Valve** for approximately 5-10 seconds to let the solution pull through the valve, then close **Jug Fill Valve**.
- The Rinse-Down Hose can be disinfected at this point
- Detach the Rinse-Down Hose
- Place one end in the container used for the Jug Fill, and hold the other end under Jug Fill.
- Slowly open **Jug Fill Valve** and allow solution to flow through the hose for a few seconds to disinfect then close **Jug Fill Valve**.

13. During circulation, disinfect the Sample Ports...

- Obtain a container to hold under the Sample Ports
- Open **Loop Return Sample Port** for a several seconds to allow solution to flow through to disinfect it, and then close **Loop Return Sample Port**.

14. Disinfect points of use along distribution loop...

- Obtain the same container used above to disinfect the sample ports.

- Open each of the points of use and allow solution to flow through for several seconds, into the container, until the solution tests positive for disinfectant.
- Safely discard the solution in the container.

15. Let the solution circulate in Tank and Loop for a minimum of 30 minutes up to 60 minutes.

16. Turn **DISINFECT Key Switch** to **OFF**.

- Remove the **Disinfect Key** from the switch and secure it away from the Bicarb unit.



17. Do the following to disinfect the fill lines:

- Open **Disinfect Valve (B21)**
- Open **Fill Valve**
- Close **Loop Return Valve (B6)**
- Allow solution to circulate for 5 minutes.

18. Drain solution from the tank and loop:

- Open the **Return to Drain Valve**
- Open **Drain Valve**
- Close **Disinfect Valve (B21)**
- Close **Fill Valve**
- Let solution run to drain until the pump automatically turns OFF

RINSE PROCEDURE

19. Rinse down the entire inside of the tank by doing the following:

- Connect Rinse Down Hose to Rinse Down Hose Connection on the header.
- Place the end of the hose inside the first tank, and slowly open **Rinse Down Hose Valve**.
- Rinse the inside of the tank and the underside of the lid.
- When finished close **Rinse Down Hose Valve**.
- Remove the Rinse Down Hose when finished.

20. Once the tank is empty, Close **ALL VALVES**.

21. Fill the tank all the way to the top without overflowing:

- Open the **Fill Valve** and turn **TANK FILL Switch** to **#1**
- When properly filled, close **Fill Valve** and turn **TANK FILL Switch** to **OFF**

22. Open the following valves:

- Open **Service/Pump Service Valve**
- Open **Loop Service Valve**
- Open the **Return to Drain Valve**

23. Start the pump to run the rinse water to drain:

- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



24. While rinse water is draining, rinse Jug Fill...

- Obtain a container to hold under the Jug Fills of the Tanks
- Slowly open the **Jug Fill Valve** for a minimum of 30 seconds to let rinse water flow through the valve, then close **Jug Fill Valve**.

25. While rinse water is draining, rinse Sample Port...

- Obtain a container to hold under the Sample Port
- Open **Loop Return Sample Port** for a minimum of 30 seconds to allow rinse water to flow through, and then close **Loop Return Sample Port**.

26. While rinse water is draining, rinse points of use along distribution loop...
- Obtain the same container used above to rinse the sample ports.
 - Open each of the points of use and allow rinse water to flow through for several seconds, into the container, until the solution tests negative for disinfectant.
 - Safely discard the solution in the container.
27. Using a disinfectant test kit, verify that there is NO disinfectant present at any of the use points throughout the Bicarb unit and distribution system. Allow water to flow from ports for at least 10 seconds before sampling.
- If any disinfectant detected, then repeat steps 19 through 26 until clear.
28. Do the following to allow the header to rinse.
- Open **Fill Valve**
 - Open **Disinfect Valve (B21)**
 - Close **Return to Drain Valve**
 - Allow to rinse for a minimum of 5 min
29. Using a disinfectant test kit, verify from inside the tank from the water coming from the RO Fill Inlet, that there is NO disinfectant present at these points.
- If any disinfectant detected, then repeat steps 21 through 28 until clear.
30. Open the following valve and let the tank drain until the pump automatically shuts-off.
- Open **Drain Valve**
31. Once the tanks are empty, close **ALL VALVES**.
32. Do the following to rinse the loop return hose...
- Open **Loop Service Valve**
 - Open **Drain Valve**
 - Open **Fill Valve** and turn **TANK FILL Switch** to **#1** to fill Tank with approximately 30 gallons of water.
 - When properly filled close **Fill Valve** and turn **TANK FILL Switch** to **OFF**.
 - Open **Loop Return Valve (B6)**
 - Open **Service/Pump Valve**
33. Start the pump and run until the pump automatically shuts-off. Water will be returning to Tank and going straight to drain.
- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit
34. Close **ALL VALVES**.



FINAL RINSE PROCEDURE

35. Fill the Tank with the approximately 20 gallons of water.
- Open the **Fill Valve**
 - Turn **TANK FILL Switch** to **#1**
 - When properly filled, close **Fill Valve** and turn **TANK FILL Switch** to **OFF**
36. Open the following valves:
- Open **Loop Return Valve (B6)**
 - Open **Service/Pump Valve (B11)**
 - Open **Loop Service Valve**
37. Start the pump:
- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



- 38.** Using a disinfectant test kit, verify that there is NO disinfectant present from **Loop Return Sample Port**. Allow water to flow from port for at least 10 seconds before sampling.
- If any disinfectant detected, then repeat steps 35 through 37 until clear.
- 39.** Do the following to allow the tank to drain until the pump automatically shuts-off:
- Open **Return to Drain Valve**
- Open **Drain Valve**
- Close **Loop Return Valve (B6)**
- 40.** Close **ALL VALVES** and turn all **SWITCHES** to **OFF**.
- 41.** Verify that the **DISINFECT Switch** is in the **OFF** position, and that the **Disinfect Key** has been removed from the switch and secured away from the Bicarb unit.

CLEANING PROCEDURE

See **GENERAL CLEANING** and **DISINFECTING INFORMATION** section for recommendations and details for this procedure.

WARNING

Chemical cleaners and disinfectants can cause serious injury or death.

Proper protective equipment must be used.

The preparation of these chemical solutions must be done in accordance with the specifications established for the particular chemical.

These chemical solutions must be handled in accordance with their Material Safety Data Sheet (MSDS).

These procedures should be performed by trained and qualified technicians.

WARNING

Do not disinfect or clean the Bicarb unit or distribution loop while patients are dialyzing.

FOR CLEANING. Use vinegar that contains 5% acetic acid. For 60 gallon tanks add **2750 ml** of vinegar to 50 gallons of water, and for 100 gallon tanks add **4000 ml** of vinegar to 100 gallons of water.

- Citric acid or a 1% peracetic acid solution can also be used following the manufacturer's instructions for dilution ratios and use.

1. Verify that "End of Treatment Day Rinse and Drain" procedure, as previously detailed in said section, has been completed otherwise perform before proceeding.

2. Close **ALL VALVES** and turn all **SWITCHES/KEYS** to the **OFF** position.

3. Turn **DISINFECT Key Switch** to **ON**.

- *NOTE: Take care not to overflow the Tank when in this mode, when the High Level Sensor is overridden.*



PREPARE CLEANER PROCEDURE

4. Fill the Tank with the proper amount of water.

- 50 gallons for 60 gallon tanks and 100 gallons for 100 gallon tanks

- Open the **Fill Valve**.

- When properly filled, close **Fill Valve**

5. Using a pH Test Kit, record a baseline reading of the water before cleaner is introduced for comparison with later tests.

- Slowly open the **Jug Fill Valve** and allow water to flow for a minimum of 10 seconds and then take the pH reading. Close **Jug Fill Valve** when finished.

6. Add cleaner to Tank and mix.

- Turn the **MIXER CONTROL Switch** to **#1**.

- Lift the Tank Lid and slowly add the appropriate amount of cleaner to the tank



- *NOTE: Take into account the volume of water in the distribution loop, this will provide the system with the appropriate amount of cleaner for the Bicarb unit.*
- Let the solution mix for approximately one minute, and then turn the **MIXER CONTROL Switch** to **OFF**.



7. Do a final fill for the Tank to fill all the way to the top, to the underside of the lid, without overflowing:
 - Open the **Fill Valve**.
 - When properly filled, close **Fill Valve**

CLEAN BICARB UNIT and LOOP PROCEDURE

8. Close **ALL valves**, then open the following valves:

- Open **Return to Drain Valve**
- Open **Service/Pump Valve**
- Open **Loop Service Valve**

9. Start the pump to circulate the solution through the loop and to drain:

- Turn the **OPERATE-OFF Switch** to **OPERATE**
- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



10. Using a pH Test Kit, test the dilution strength of the solution at the **Loop Return Sample Port** and compare it to the initial baseline pH reading. *Allow some time for the solution to flow since the time it will take before a change may be seen is also based on the length of the distribution loop, and the time it will take for the solution to flow from the tank through the loop and back.*
 - If the pH readings are not distinctly different, then add additional cleaner to the tank, and recheck until a distinct pH reading is achieved.

11. Let the solution go to drain until the Tank is approximately half-full. When at the half-way mark...

- Open **Loop Return Valve (B6)**
- Close **Return to Drain Valve**

12. Using a pH Test Kit, test the dilution strength of the solution at the **Loop Return Sample Port** and compare it to the initial baseline pH reading. *Allow some time for the solution to flow since the time it will take before a change may be seen is also based on the length of the distribution loop, and the time it will take for the solution to flow from the tank through the loop and back.*
 - If the pH readings are not distinctly different, then add additional cleaner to the tank, and recheck until a distinct pH reading is achieved.

13. During circulation, clean Jug Fill and Rinse-Down Hose...

- Obtain a container to hold under the Jug Fill of the Tank
- Slowly open the **Jug Fill Valve** for approximately 5-10 seconds to let the cleaning solution pull through the valve, then close **Jug Fill Valve**.
- The Rinse-Down Hose can be cleaned at this point
- Detach the Rinse-Down Hose
- Place one end in the container used for the Jug Fill, and hold the other end under Jug Fill.
- Slowly open **Jug Fill Valve** and allow solution to flow through the hose for a few seconds to clean, then close **Jug Fill Valve**.

14. During circulation, clean the Sample Port...

- Obtain a container to hold under the Sample Port

- Open **Loop Return Sample Port** for a several seconds to allow solution to flow through to clean it, and then close **Loop Return Sample Port**.

15. Clean points of use along distribution loop...

- Obtain the same container used above to clean the sample ports.
- Open each of the points of use and allow solution to flow through for several seconds, into the container, until the solution tests positive for cleaner.
- Safely discard the solution in the container.

16. Let the solution circulate in Tank and Loop for a minimum of 30 minutes up to 60 minutes.

17. Turn **DISINFECT Key Switch** to **OFF**.

- Remove the **Disinfect Key** from the switch and secure it away from the Bicarb unit.



18. Do the following to clean the fill lines:

- Open **Disinfect Valve (B21)**
- Open **Fill Valve**
- Close **Loop Return Valve (B6)**
- Allow solution to circulate for 5 minutes.

19. Drain solution from the tanks and loop:

- Open the **Return to Drain Valve**
- Open **Drain Valve**
- Close **Disinfect Valve (B21)**
- Close **Fill Valve**
- Let solution run to drain until the pump automatically turns OFF

RINSE PROCEDURE

20. Rinse down the entire inside of the tank by doing the following:

- Connect Rinse Down Hose to Rinse Down Hose Connection on the header.
- Place the end of the hose inside the first tank, and slowly open **Rinse Down Hose Valve (B16)**.
- Rinse the inside of the tank and the underside of the lid.
- When finished close **Rinse Down Hose Valve (B16)**.
- Remove the Rinse Down Hose when finished.

21. Once the tank is empty, do the following:

- Close **ALL VALVES**.

22. Fill the tank all the way to the top without overflowing:

- Open the **Fill Valve** and turn **TANK FILL Switch** to **#1**
- When properly filled, close **Fill Valve** and turn **TANK FILL Switch** to **OFF**

23. Open the following valves:

- Open **Service/Pump Valve**
- Open **Loop Service Valve**
- Open the **Return to Drain Valve**

24. Start the pump to run the rinse water to drain:

- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



25. While rinse water is draining, rinse Jug Fill...

- Obtain a container to hold under the Jug Fill of the Tanks
- Slowly open the **Jug Fill Valve** for a minimum of 30 seconds to let rinse water flow through the valve, then close **Jug Fill Valve**.

26. While rinse water is draining, rinse Sample Port...

- Obtain a container to hold under the Sample Port
- Open **Loop Return Sample Port** for a minimum of 30 seconds to allow rinse water to flow through, and then close **Loop Return Sample Port**.

27. While rinse water is draining, rinse points of use along distribution loop...

- Obtain the same container used above to rinse the sample ports.
- Open each of the points of use and allow rinse water to flow through for several seconds, into the container, until the solution tests negative for cleaner.
- Safely discard the solution in the container.

28. Using a pH Test Kit, test the water at any of the use points throughout the Bicarb unit and distribution system and compare them to the initial baseline pH reading. Allow water to flow from ports for at least 10 seconds before sampling.

- If the pH readings are not equal to the initial baseline pH reading then repeat steps 20 through 26 until they are equal.

29. Do the following to allow the header to rinse.

- Open **Fill Valve**
- Open **Disinfect Valve (B21)**
- Close **Return to Drain Valve**
- Allow to rinse for a minimum of 5 min

30. Using a pH Test Kit, test the water coming from the **RO Fill Inlet**, and compare them to the initial baseline pH reading. Allow water to flow from port for at least 10 seconds before sampling.

- If the pH readings are not equal to the initial baseline pH reading then repeat steps 22 through 28 until they are equal.

31. Open the following valve and let the tank drain until the pump automatically shuts-off.

- Open **Drain Valve**

32. Once the tank is empty, close **ALL VALVES**.

33. Do the following to rinse the loop return hose...

- Open **Loop Service Valve**
- Open **Drain Valve**
- Open **Fill Valve** and turn **TANK FILL Switch** to **#1** to fill Tank with approximately 30 gallons of water.
- When properly filled close **Fill Valve** and turn **TANK FILL Switch** to **OFF**.
- Open **Loop Return Valve**
- Open **Service/Pump Valve**

34. Start the pump and run until the pump automatically shuts-off.

Water will be returning to the Tank and going straight to drain.

- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



35. Close **ALL VALVES**.

FINAL RINSE PROCEDURE

36. Fill the Tank with the approximately 20 gallons of water.

- Open the **Fill Valve**
- Turn **TANK FILL Switch** to **#1**
- When properly filled, close **Fill Valve** and turn **TANK FILL Switch** to **OFF**

37. Open the following valves:

- Open **Loop Return Valve (B6)**
- Open **Service/Pump Valve**
- Open **Loop Service Valve**

38. Start the pump:

- Press and hold the **PUMP START Button**, and release when green **PUMP INDICATOR Light** is lit



39. Using a pH Test Kit, test the water from **Loop Return Sample Port**, and compare them to the initial baseline pH reading. Allow water to flow from port for at least 10 seconds before sampling.

- If the pH readings are not equal to the initial baseline pH reading then repeat steps 36 through 38 until they are equal.

40. Do the following to allow the tank to drain until the pump automatically shuts-off:

- Open **Return to Drain Valve**
- Open **Drain Valve**
- Close **Loop Return Valve (B6)**

41. Close **ALL VALVES** and turn all **SWITCHES** to **OFF**.

42. Verify that the **DISINFECT Switch** is in the **OFF** position, and that the **Disinfect Key** has been removed from the switch and secured away from the Bicarb unit.

SYSTEM MAINTENANCE, General

Maintenance Task	Frequency (more often if needed)	Notes
Check the system for leaks	Daily	Visual Inspection
Monitor the system for unusual sounds	Daily	Auditory Inspection
Clean external surfaces	Weekly	Use a soft, damp towel or sponge. (DO NOT USE BLEACH)
Disinfect	Weekly if using float switches or Monthly if using proximity sensors. Not on the same day as the cleaning	See Disinfecting Procedure section
Clean	Weekly Not on the same day as the disinfection	See Cleaning Procedure section
Calibrate the Bicarb Unit Regulator on the Floor Box(s)	Every 3 months	See the System Maintenance – Calibrate the Bicarb Unit Regulator for Floor-Valve-Boxes and Panels section

SYSTEM MAINTENANCE, Calibrating the Bicarb Unit Regulator for Floor-Valve-Boxes and Panels

It is recommended that regulators should be calibrated every 3 months by qualified technicians. This be performed using the Concentrate Regulator Calibration Kit which is available from Better Water LLC.

The stated pressures are typical but can vary based on the specific dialysis machines in use.

- Pull the Regulator Handle out, and turn it counter-clockwise until it stops.
 - This will set the static pressure to 0 psi.
- Plug in the Blue-Bicarb Wand from the Calibration Kit.
* *NOTE: the Red-Wand is for calibrating acid regulators.*
- Close the Valve on the Calibration Kit.
- Open the Bicarb Valve on the Wall Box/Panel.
- Turn the Regulator Handle clockwise until the static pressure reading on the Calibration Kit Gauge starts to increase and reads between 1.0 and 1.5 psi.
 - Adjust by turning the Regulator Handle until the static pressure is between 1.0 and 1.5 psi.
 - Turn counter-clockwise to decrease the static pressure
 - Turn clockwise to increase the static pressure



part#
EQASSYCC01
Concentrate Regulator
Calibration Kit

- *NOTE: Pressure should NOT be set to over 2 psi static pressure.*

- 6.** Pressure on the Calibration Kit Gauge should read between 1 and 1.5 psi, with no water flowing through the Calibration Kit.
 - a.** If the psi reading is not between 1.0 and 1.5 psi repeat step 5.
- 7.** With the static pressure set between 1.0 and 1.5 psi, slowly open the Valve on the Calibration Kit and allow the flow to run to drain to check flow.
- 8.** After setting the static psi and checking the flow, close the Bicarb Valve on the Wall Box/Panel.
- 9.** Disconnect the Calibration Kit.
- 10.** Allow any remaining liquid to run drain until it stops draining.
- 11.** Push the Regulator Handle back into the Regulator to lock the Handle into place.

LONG TERM STORAGE of the BICARB UNIT

PUTTING BICARB UNIT INTO STORAGE

1. Drain all solution from the Unit.
2. Clean and disinfect the Unit.
3. Disconnect power and wrap power cord.
4. Disconnect from water source.
5. Disconnect from Loop Header.
6. Open all valves on the Header and Tank to allow complete draining and drying.
7. Allow unit to completely air dry.
- NOTE: Under no circumstances should the unit be stored in a "wet" condition (any liquids). Storing "wet" can cause damage to the components, and contamination of the Bicarb unit.
8. Allow Loop Header to drain and dry.
9. Store with the Lid closed to prevent foreign objects from entering the Tank.
10. Secure plastic bags over all openings to prevent contamination.

BRINGING BICARB UNIT BACK FROM STORAGE

1. Remove protective plastic bags from openings.
2. Reconnect to Loop Header.
3. Reconnect to water source.
4. Open and/or close the necessary valves on the Loop and Header before use.
5. Reconnect to power.
6. Clean and disinfect the Unit and Loop Header.

RELATED REPLACEMENT PARTS

DESCRIPTION	PART#	PICTURE
Propeller Shaft - 316 Stainless Steel	EQBICB00471	
Propeller - Polypropylene	EQBICB01923	
Propeller Set Screw - Stainless Steel; one screw per propeller	EQBICB01920	
Shaft Coupling - Stainless Steel	EQBICB00472	
Coupling Set Screw - Stainless Steel; four screws per coupling	HWSCSS01920	
Mixer Motor - 1/4 HP, 115 VAC	EQBICB01868	
Mixer-Motor Power Cord, Central System	EQPCOO00200	
MD 100RLT Pump - 1/3 HP, 1 Phase, 115 VAC	EQPUIW00453	

Pictures do not reflect the size of the item in relation to the other pictures

RELATED REPLACEMENT PARTS

DESCRIPTION	PART#	PICTURE
3/4" Red Handle Valve, Plast-O-Matic <i>* For models manufactured before August 2009</i>	PLVAS800169	
3/4" Red Handle Valve, Asahi <i>* For models manufactured from August 2009</i>	PLVAS800169-A	
3/4" Blue Handle Valve, Plast-O-Matic <i>* For models manufactured before August 2009</i>	PLVAS800170	
3/4" Blue Handle Valve, Asahi <i>* For models manufactured from August 2009</i>	PLVAS800170-A	
1" Blue Handle Valve, Plast-O-Matic <i>* For models manufactured before August 2009</i>	PLVAS800172	
1" Blue Handle Valve, Asahi <i>* For models manufactured from August 2009</i>	PLVAS800172-A	
1" Red Handle Valve, Plast-O-Matic <i>* For models manufactured before August 2009</i>	PLVAS800174	
1" Red Handle Valve, Asahi <i>* For models manufactured from August 2009</i>	PLVAS800174-A	

Pictures do not reflect the size of the item in relation to the other pictures

RELATED REPLACEMENT PARTS

DESCRIPTION	PART#	PICTURE
High Level Proximity Sensor Subassembly <i>* For models manufactured from January 2009</i>	EQSUBTNK1HL	
Low Level Proximity Sensor Subassembly <i>* For models manufactured from January 2009</i>	EQSUBTNK1LL	
High Level Float Switch: <i>* For models manufactured before January 2009</i>	EQSUBBICBTNK1FL	
Low Level Float Switch <i>* For models manufactured before January 2009</i>	EQSUBTNK1FL LOW	
Concentrate Regulator Calibration Kit <i>* For calibrating regulators in Floor-Valve-Boxes and Panels</i> <i>* Blue wand is for bicarbonate; Red wand is for acid</i>	EQASSYCC01	
Flow Control, 2.0 GPM PVC Sch-80	PLFCS802001	
Check Valve, 1/2", 316 Stainless-Steel	PLVASS00846	
Volara Foam for Tank Lid, .25" TK x 1.5" W <i>* 6 ft for 60 gallon Tanks</i> <i>* 10 ft for 100 gallon Tanks</i>	EQBICB01600	

Pictures do not reflect the size of the item in relation to the other pictures

RELATED REPLACEMENT PARTS

DESCRIPTION	PART#	PICTURE
Bicarb Remote Alarm Box	EQASSYBICB01709	
Bicarb Control Box	EQASSYBCB01854	
Fuse, 3 amp, Little-Fuse <i>* For models manufactured before mid-September 2013</i>	ELLFFS00834	
Fuse, 2 amp, Little-Fuse <i>* For models manufactured after mid-September 2013</i>	ELLFFS00832	
Fuse Holder	ELOTTEL00833	
Flow-Switch, 1", PVC-Clear	PLFSS800444	

Pictures do not reflect the size of the item in relation to the other pictures

TROUBLE-SHOOTING GUIDE

The information in this document is intended to serve as a guide only for qualified operators. It is not all inclusive of the problems that may be encountered. This guide should aid operators with reminders and routine trouble-shooting tasks.

For any problem outside the confines of this guide, call for technical assistance.

Problem	Possible Causes	Possible Solutions
Mixer will not operate	<ol style="list-style-type: none"> 1. Bicarb unit not plugged into electrical receptacle 2. Tripped breaker 	<ol style="list-style-type: none"> 1. Verify that the Bicarb unit is plugged into an electrical receptacle. 2. Reset breaker if necessary.
“”	3. MIXER CONTROL Switch is OFF	1. Turn MIXER CONTROL Switch from OFF to #1.
“”	4. Blown fuse in the Control Box	1. Check fuses in Control Box and replace if necessary.
“”	5. Relays in Control Box not making a good connection	1. Check that the relays in the Control Box are making a good connection by turning them fully OFF and ON.
Low-Level Alarm not working	1. TANK ALARM Switch is OFF	1. Turn TANK ALARM Switch from OFF to #1.
“”	2. Level in the Tank is above the level of the prox.-sensor	1. Nothing is wrong if the level is above the proximity sensor.
“”	3. Blown fuse in the Control Box	1. Check fuses in Control Box and replace if necessary.
“”	4. Dirty sensors on the inside of the Tank	<ol style="list-style-type: none"> 1. Clean sensors inside the Tank by spraying with a cleaning solution and then clean thoroughly. <p>* Do this only when there is no chance the cleaning solution will be distributed to patients.</p>
“”	5. Loose switch connection	<ol style="list-style-type: none"> 1. Check all switch wire connections. 2. Disconnect and reconnect to verify connection.
Tank will not hold water or bicarbonate solution	1. Drain is open	1. Verify Drain Valve is closed.
Green PUMP INDICATOR Light won't illuminate	1. Pump may not be running	1. Check to see if the distribution pump is actually running. This can be done by looking at the end of the pump to see if the fan is turning.
“”	2. Burned out bulb	1. Replace the bulb.
Distribution pump won't run	1. OPERATE-OFF Switch is OFF	<ol style="list-style-type: none"> 1. Turn OPERATE-OFF Switch from OFF to OPERATE. 2. Press the PUMP START Button to restart the pump.
“”	2. The Tank is empty	1. The Pump will not run if the Tank is empty. Fill accordingly before retrying.

Problem	Possible Causes	Possible Solutions
Distribution pump won't run	3. Valves not in the correct position	<ol style="list-style-type: none"> 1. Verify the Loop Service Valve is open. 2. Verify either the Return Valve or the Drain Valve are open.
“”	4. Blown fuse in the Control Box	<ol style="list-style-type: none"> 1. Check fuses in Control Box and replace if necessary.
“”	5. Bicarb unit not plugged into electrical receptacle 6. Tripped breaker	<ol style="list-style-type: none"> 1. Verify that the Bicarb unit is plugged into an electrical receptacle. 2. Reset breaker if necessary.
“”	7. Pump or Flow Switch wiring has come unplugged	<ol style="list-style-type: none"> 1. Verify that the Pump wiring is plugged in. 2. Verify that the Flow Switch wiring is plugged in.
“”	8. Flow switch not working	<ol style="list-style-type: none"> 1. Check the Flow Switch and replace if necessary.

LIMITED WARRANTY TERMS and CONDITIONS

- a. This limited warranty is given only to the original buyer and covers the equipment delivered with this limited warranty.
- b. The buyer shall be barred from any recovery on this limited warranty or otherwise for damages due in whole or in part to...
 - ... unreasonable use
 - ... improper operation
 - ... use beyond normal fashion
 - ... failure to follow instructions
 - ... failure to maintain the product in good condition and repair
 - ... or the like.
- c. If the buyer discovers or should have discovered a defect in which it is reasonable to conclude that damage, either personal, property, or economic, may result, the buyer's continued use of the product shall constitute any assumption of risk by the buyer and a bar to any recovery for breach of this limited warranty or otherwise.
- d. No oral or written representation, information, or advice given by Better Water LLC or any of its representatives shall create a warranty or in any way increase the scope of this express limited warranty and shall not form a part of the basis for bargain.

WHAT IS WARRANTED AND FOR HOW LONG?

- a. All equipment, excluding ion exchange and filtration media and cartridges, are warranted to be free from factory defects in materials, and workmanship under normal use for a period of one (1) year from the date of shipment.
- b. It is a condition precedent to recovery on this limited warranty that the buyer strictly comply with all operating and maintenance guidelines established by Better Water LLC and that the serial number (*if applicable*) is intact and legible on the equipment.
- c. It is a condition precedent to recovery on this limited warranty for damage to the external finish of the equipment that the buyer notifies Better Water LLC at the time of the installation that the finish is damaged.

WHAT IS REMEDY FOR BREACH OF THIS LIMITED WARRANTY or NEGLIGENCE BY BETTER WATER LLC

- a. Buyer's sole and exclusive remedy for any breach of this limited warranty or negligence by Better Water LLC shall be repair or replacement of the defective part, at the option of Better Water LLC, provided such defective part is returned to Better Water LLC for inspection.
- b. Better Water LLC shall not be obligated to supply an exact replacement of the defective part and reserves the right to substitute new and improved parts.
- c. Better Water LLC shall provide at no cost to buyer, labor to remove and/or replace defective parts covered by this limited warranty for a period of ninety (90) days from the date of installation by Better Water LLC of the equipment.
- d. After such ninety (90) day period, buyer shall be responsible for any labor or service charge for the removal and/or replacement of any defective parts.
- e. Buyer shall be responsible for all travel expenses and freight charges at all times.
- f. Better Water LLC shall have no obligation to repair or replace any defective part if buyer fails to follow the procedure set forth in "HOW TO OBTAIN A REPLACEMENT PART UNDER LIMITED WARRANTY".

IN NO EVENT SHALL THIS LIMITED WARRANTY BE CONSTRUED TO COVER, NOR SHALL BETTER WATER LLC BE LIABLE TO BUYER AS ANY OTHER PERSON FOR, ANY CONSEQUENTIAL, INCIDENTAL, ECONOMIC, DIRECT, INDIRECT, GENERAL OR SPECIAL DAMAGES, WHICH ARE HEREBY EXPRESSLY DISCLAIMED.

HOW TO OBTAIN A REPLACEMENT PART UNDER LIMITED WARRANTY

- a. Buyer should contact the Customer Service or Technical Support Departments and request a Return Goods Authorization.
- b. Described part(s) will be sent with a purchase order.
- c. The returned part(s) will be returned to the factory for limited warranty consideration. If part(s) are not covered under the limited warranty, part(s) will be considered billable against the purchase order supplied.

WHAT IS NOT COVERED BY THIS LIMITED WARRANTY:

By way of example and not limitation, this limited warranty does not cover:

- Damage to or replacement of any ion exchange resin or filter media
- Labor or service charges for the removal and/or replacement of any defective parts after the ninety (90) day period from the date of installation or sale by Better Water LLC
- Freight charges and travel expenses
- Damage from inadequate or defective wiring, improper voltage, improper connections or electrical service, inadequate or defective plumbing, water supply, or water pressure, or in violation of applicable building, plumbing or electrical codes, laws, ordinances or regulations.
- Damage from improper installation or operation, including but not limited to, abuse, accident, neglect, improper maintenance, freezing and fires, or abnormal use.
- Damage caused by contaminants in Buyer's water supply, including hardness, chlorine, chloramines, sulfur, bacterial iron, tannin, algae, oil, organic matter or other unusual substances, if special equipment has not been installed by Better Water LLC to remove such contaminants
- Damage to or caused by filters/membranes or other replacement parts not purchased from Better Water LLC or damage caused by modification, alteration, repair or service of the equipment or any of its parts by anyone other than Better Water LLC or its expressly authorized representatives.

APPENDIX A

CALCULATIONS & CONVERSIONS

BLEACH DISINFECTING DILUTIONS

- a. 5.25% household bleach is 52,500 ppm Sodium Hypochlorite
- b. 6.25% household bleach is 62,500 ppm Sodium Hypochlorite
- c. 8.25% household bleach is 82,500 ppm Sodium Hypochlorite

1:50 Dilution

5.25% = 1050 ppm
 6.25% = 1250 ppm
 8.25% = 1650 ppm

Tank Gallons x 2.56 = ounces of bleach 5.25%
 Tank Gallons x 1.92 = ounces of bleach 6.25%
 Tank Gallons x 1.46 = ounces of bleach 8.25%

1:100 Dilution

5.25% = 525 ppm
 6.25% = 625 ppm
 8.25% = 825 ppm

Tank Gallons x 1.28 = ounces of bleach 5.25%
 Tank Gallons x 0.96 = ounces of bleach 6.25%
 Tank Gallons x 0.73 = ounces of bleach 8.25%

1:500 Dilution

5.25% = 105 ppm
 6.25% = 125 ppm
 8.25% = 165 ppm

Tank Gallons x 0.256 = ounces of bleach 5.25%
 Tank Gallons x 0.192 = ounces of bleach 6.25%
 Tank Gallons x 0.146 = ounces of bleach 8.25%

1:1000 Dilution

5.25% = 52.5 ppm
 6.25% = 62.5 ppm
 8.25% = 82.5 ppm

Tank Gallons x 0.128 = ounces of bleach 5.25%
 Tank Gallons x 0.096 = ounces of bleach 6.25%
 Tank Gallons x 0.074 = ounces of bleach 8.25%

CONVERSION FORMULAS

OUNCES to MILLILITERS

Formula: **Fluid Ounces x 29.6 = Milliliters**

Example: 128 oz x 29.6 = 3790 milliliters

MILLILITERS to OUNCES

Formula: **Milliliters / 29.6 = Ounces**

Example: 750 ml / 29.6 = 25.34 ounces

GALLONS to OUNCES

Formula: **Gallon * 128 = Ounces**

*Example: 1 gal * 128 = 128 ounces*

OUNCES to GALLONS

Formula: **Ounces / 128 = Gallons**

Example: 128 ounces / 128 = 1 Gallon

CALCULATION for AREA of PIPE VOLUME

To calculate the cross sectional area of pipe, use the following formula: $\text{Area} = \pi \times r^2$

- $\pi = 3.14$

- r = radius (which is $\frac{1}{2}$ the diameter)

The following calculation uses a 1" diameter pipe as an example:

Calculate the cross sectional area of the pipe using the formula above:

- | | |
|---|---|
| 1. Divide the diameter by 2 to get the radius in inches | $1" \text{ diameter} / 2 = \mathbf{0.5 \text{ inches}}$ |
| 2. Divide the radius by 12 to convert from inches to feet | $0.5 / 12 = \mathbf{0.0417 \text{ feet}}$ |
| 3. Square the radius | $0.0417^2 = \mathbf{.00174 \text{ sq ft}}$ |
| 4. Multiply by pi | $0.00174 \times 3.14 = \mathbf{.00546 \text{ sq ft}}$ |

Answer: the area of a 1" diameter pipe is 0.00546 ft²

3 FEET per SECOND FLOW VELOCITY RATES

Nominal Loop Pipe Inner Diameter

3/4" Teflon id	=	0.60in.
3/4" schedule 80 pvc id	=	0.74in
1" Teflon id	=	0.88in
1" schedule 80 id	=	0.96in
1 1/2" schedule 80 id	=	1.48 in
3/4" (25mm) polypropylene id	=	0.80in
1" (32mm) polypropylene id	=	1.03in
1 1/2" (50mm) polypropylene id	=	1.61 in

Nominal Flow Rates at 3 Feet per Second

3/4" Teflon	=	2.64 gpm @ 3ft/sec (Nominal)
3/4" schedule 80 pvc	=	4.02 gpm @ 3ft/sec (Nominal)
1" Teflon	=	5.69 gpm @ 3ft/sec (Nominal)
1" schedule 80	=	6.77 gpm @ 3ft/sec (Nominal)
1 1/2" schedule 80	=	16.1 gpm @ 3ft/sec (Nominal)
3/4" (25mm) polypropylene	=	4.70 gpm @ 3ft/sec (Nominal)
1" (32mm) polypropylene	=	7.79 gpm @ 3ft/sec (Nominal)
1 1/2" (50mm) polypropylene	=	19.0 gpm @ 3ft/sec (Nominal)

- All 3ft/sec flow rates at the loop return flow meter are calculated for the loop inner diameter only.
- The above flow rates should be set with all dialysis machines running.
- If bicarbonate or acid makeup water is required, both should have the proper flow controls to maintain flow velocity.

APPENDIX B

TECHNICAL SERVICE BULLETINS

TECHNICAL SERVICE BULLETIN

Frequency for Cleaning Bicarbonate Mixing Units

TSB# **TSB2016001**Date **02/18/16**

Page 1 of 1

OVERVIEW:

Bicarbonate mixing units require periodic cleaning to remove bicarbonate and mineral deposit build-up on internal surfaces, as well as the flow-switch, and pump. The frequency at which this cleaning is performed is dependent upon the type of tank level sensors used and how often the bicarb tanks are rinsed.

If **float sensors** are used, which are mechanical in nature, then cleaning must be performed **weekly** for optimum performance. Since these have moving parts that come in contact with the bicarbonate solution, their proper operation can be affected by bicarbonate and mineral build-up which could hinder movement in the hinged area. Float sensors were used in bicarbs prior to February 2010.



Float Sensors

Different models utilized: short white or long black

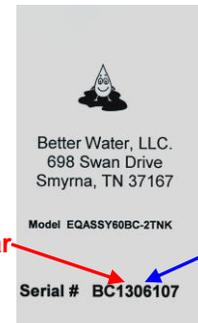
If **proximity sensors** are used, which are not mechanical but use electronic signals to sense water levels, then cleaning must be performed **monthly** if adequate tank rinsing procedures are employed. This type of sensor is less sensitive to bicarbonate and mineral build-up since they don't have moving parts. Proximity sensors have been in use since February 2010.



Proximity Sensor

SENSOR DETERMINATION BASED ON SERIAL NUMBER

Besides physically looking inside a bicarb's tanks to determine which sensor it has, the serial number can be used to determine this as well since proximity sensors have been in use since February 2010. Adhered to each bicarb is a label which contains the bicarb's serial number. The first four numbers in the serial number denote the year and month the device was manufactured. So for example a bicarb whose serial number is 1306107 was manufactured in 2013 in the month of June.



“13” - Year

“06” - Month

RECOMMENDATIONS:

1. Rinsing procedures...

... At minimum at the end of the dialysis day if the bicarb has been used to mix bicarbonate solution, the tanks should be rinsed. If the bicarbonate solution was distributed via the distribution loop, then it should be rinsed as well.

... Optimally tanks should be rinsed after each batch of bicarbonate is mixed and emptied, especially if many batches are mixed within a single day.

2. Recommended cleaning solutions:

- Vinegar containing 5% acetic acid, with a dilution ratio of 1 gallon of vinegar for every 10 gallons of water.
- Citric Acid, following its manufacturer's instructions for dilution ratios and use.
- 1% Peracetic Acid solution, following its manufacturer's instructions for use.

Bicarbs may require more cleaning which is ultimately the responsibility of the Medical Director.

APPENDIX C

PRE-SHIP TEST DATA

